

BLUE RIVERS AREA AGENCY ON AGING GOVERNING BOARD

Minutes

Regular Meeting

January 23, 2017

A regular meeting of the Governing Board of Blue Rivers Agency on Aging was called to order at 1:00 p.m. at the Beatrice Senior Center, 101 N. 25th St., Beatrice, NE.

Board members present were: Michael Braun, Robert Ferguson, Bob Hutton, Dean Krueger, Wilma Nieveen, Mark Schoenrock, Ron Seitz, Carol Sorge, Homer Ward and Ivan Zimmerman. Absent were Rex Adams and Marlene Gakle.

Blue Rivers Agency on Aging staff members present were: Zoe Olson, Executive Director; Carla Frase, Fiscal Officer; Kathy Erickson, Home and Community Services Manager; Glenda VanEperen, Nutrition Services Manager; Cliff Lindell, Transit Manager and Marcia Straatmeyer, Administrative Assistant.

Members of the public attending were: none

Zimmerman, Chair, presided over the meeting and Straatmeyer recorded the minutes of the meeting.

MOTION by Schoenrock to approve the minutes of the regular Governing Board meeting of November 14, 2016, with correction of the previous meeting date on the agenda to November 14; second by Ferguson; motion carried.

NEW GOVERNING BOARD MEMBERS

Gage County has not made an appointment to their open spot yet. Otoe County will appoint someone for their vacant spot when they meet this week. Robert Ferguson was reappointed by Falls City.

CONFLICT OF INTEREST STATEMENT

Annual conflict of interest statements were distributed and signed by Board members. A policy is being developed to be brought to the March meeting for addition to the Bylaws. Staff as well as Board members will be included in the policy.

FINANCIAL REPORTS

Frase presented written reports covering the first half of FY 2017 for Blue Rivers Agency on Aging. Included are the budget revisions from November. Frase noted that carryover funds must be spent first. CASA and special awards cannot carry over and Federal reimbursement is slow at the beginning of the year, so CASA is expended at a greater percentage the first six months.

Olson reported that an accurate budget accounting for the previous three fiscal years is being prepared in order to do budget projections. Upcoming budget cuts and an increasing aging population necessitates new revenue streams and ideas are being gathered.

TRANSIT REPORT

Lindell distributed written reports. He indicated that catch up maintenance is nearly finished. Two buses are approaching replacement mileage of 150,000 miles. Agency vehicles will be moved so that mileage needs are more closely matched.

HOME AND COMMUNITY SERVICES REPORT

Erickson presented an oral report, noting that her computer failed:

- The State Unit on Aging (SUA) Monitoring Visit took place January 18. Positive feedback was given for several programs at the exit interview, including Senior Companion, data reporting and evidence-based programming. A written report will follow.
- The evidence based program *Tai Chi: Moving for Better Balance* will begin classes at Cortland in February.
- The ADRC (Aging & Disability Resource Center) received approximately 600 calls statewide in December. Olson is running the marketing program. Work continues with the disability community to find resources to provide services.

NUTRITION REPORT

VanEperen reported:

- Consideration is being given to whether Chester serves enough congregate meals to maintain a site at that location.
- New site managers are in place at Davenport, Fairbury and Falls City.
- The Nebraska City site manager has a second job and has not made arrangements to attend the trainings.
- The Sterling site manager will be gone for two weeks for foot surgery and has made arrangements for a substitute.
- A major dishwasher repair was done at Syracuse and a new freezer purchased for Table Rock.
- Five employees have taken the food handler course on their own initiative.
- A site manager training was held. Paperwork has improved noticeably since the all agency training last June.

DIRECTOR'S REPORT

Olson's report included:

- VanEperen was ill just prior to the Monitoring Visit but due to her previous hard work the sites ran smoothly in her absence.
- *Table Talk*, a new agency newsletter for our direct sites, began publication in January.
- Blue Rivers was closed agency wide on January 17 due to an ice storm.

- This year's Monitoring Visit was a substantial improvement over last year's visit. Nutrition visited Table Rock and Wymore. A letter was received indicating we have completed the compliance plan and nothing concerning was mentioned at the exit interview.
- Prior to the visit we discovered a paragraph in our sub awards requiring accounting qualifications for our Fiscal Officer. A letter has been sent asking for a waiver; no answer has been received yet.
- Plymouth, Nebraska, requested a speaker for their February 14 town hall to give an overview of Blue Rivers. Olson will attend.
- The NE4A (Nebraska Association of Area Agencies on Aging) legislative reception is set for February 7 in conjunction with the NE4A and other meetings February 6 to 8. Olson will attend the reception and present to the legislators whom we serve and how much we save in state services through the Waiver and ADRC programs.
- Work has begun on the Area Plan budget for FY 2018.
- We are preparing to move to our new building and are hoping to be there by March 1.

NEXT BOARD MEETING

The next Board meeting will be held March 20, 2017, at our new building.

PUBLIC COMMENT

There were no public comments.

MOTION to adjourn at 2:30pm. by Schoenrock; second by Ward; motion carried.

A handwritten signature in cursive script that reads "Marcia Straatmeyer". The signature is written in black ink and is positioned below the motion text.