

BLUE RIVERS AREA AGENCY ON AGING GOVERNING BOARD

Minutes

April 29, 2019

The regular meeting of the Governing Board of Blue Rivers Agency on Aging was called to order at 1:00 p.m. at Blue Rivers Area Agency on Aging, 103 Eastside Blvd., Beatrice, NE.

Board members present: Schoenrock, Krueger, Braun, Ferguson, Douglass, Gakle, Nieveen, Seitz, Sorge, Speth, Hill, Hall and Hedges

Absent: Ward

Blue Rivers Agency on Aging staff members present: Zoe Olson, Executive Director; Carla Frase, Fiscal Officer; Tracie Fossler, Administrative Assistant, Kathy Erickson Home & Community Options Manager and Clifton Lindell, Transit Manager

Schoenrock Chair, presided over the meeting and Fossler recorded the minutes.

MOTION to accept the agenda by Ferguson; second by Douglass; voice vote; motion carried.

MOTION to approve the consent agenda by Ferguson; second by Sorge; voice vote; motion carried.

FINANCIAL INFORMATION

Frase distributed financial reports for July 2018 – March 2019 Blue Rivers Program Expenses.

MOTION to approve the March expenditures by Speth; second by Douglass.

ROLL CALL VOTE 13 yea, 0 nay; motion carried

PURCHASE OF REPLACEMENT BUSES IN OTOE COUNTY

DISCUSSION was held on the purchase of replacement busses for Otoe County. Otoe County has received donations from St. Mary's Hospital Foundation in Nebraska City, The Wirth Foundation and Otoe County Commissioners.

MOTION to approve the purchase of replacement busses for Otoe County by Ferguson; second by Hall; voice vote; motion carried.

ROLL CALL VOTE 13 yea, 0 nay; motion carried

COST ALLOCATION PROCEDURES AND POLICY

DISCUSSION was held on Cost Allocation Procedures and Policy. All members were given a copy to review. The state auditor wanted a Policy and Procedure written and in place. Normally there are two budget revisions, one in November and another in April. This fiscal year there were extra revisions done in September, January and May.

MOTION to approve the Cost Allocation Procedures and Policy by Douglass; second by Nieveen.

ROLL CALL VOTE 13 yea, 0 nay; motion carried.

EMPLOYEE COMPENSTATION FY20

DISCUSSION was held on Employee Compensation FY20. Employee evaluations were well received by employees. Olson recommended a 3% raise across the board. Olson also stated that there is now a procedure in place for doing employee evaluations.

MOTION by Krueger to accept the Employee Compensation recommendation for FY20; second by Ferguson.

ROLL CALL VOTE 13 yea, 0 nay; motion carried.

EXECUTIVE DIRECTOR'S REPORT

- Olson reported that a fiscal employee had left and now has been replaced. The new fiscal employee will start work on April 30.
- Olson reported that the Stepping On training class that was being held here in Beatrice was completed. Another training class is being planned. There will also be a Tai Chi Maintenance class starting in Cortland.
- Olson reported that she has had a lot of on-line meetings.
- Olson went to the Ne4A Directors Meeting in Kearney on April 9, the State Advisory Council Meeting in Kearney on April 10 and the NIRMA Employment Practice Seminar on April 11 along with Carla Frase and Clifton Lindell. They received a new personnel system manual and will be looking at updating the personal plan this year.
- On April 12 Beatrice Ford hosted a "Driven to Give" event to help raise funds for another bus for Beatrice. We are closer to being able to order another bus.
- Olson reported that they will be sending the Cost Allocation Plan to the state to fulfill their requirements and will be working on the updates for the Area Plan. The Care Management Unit has been recertified.
- Olson reported that May 2 she will be on a conference call with for the State Plan/AAA to discuss their testimony for the upcoming Public Hearing that she will be attending on May 7 for The State Unit on Aging Area Plan.

- Olson reported that the State Data Collection program for Aging is out for bid again and will start sometime next year.
- Olson reported that May 13 there will be an all staff Legal Aid webinar presentation on Elder Legal Aid.
- Olson reported that May 14 and June 11 she will be attending the Ne4A Directors Meetings in Kearney and Lincoln, respectively.
- Olson reported that May 17 – 21 she will be attending the NTAP Roadeo in Palm Springs, California where she will be a judge.
- Olson reported that May is Older American Month and we will be promoting it throughout our Senior Centers.
- Olson reported that Blue Rivers Area Agency on Aging is planning on participating in the Cortland Fest Parade on June 22 at 4 p.m.
- Schoenrock asked if Blue Rivers Area Agency on Aging is making plans for staff to go to the county board meetings. Olson reported that they will be starting in June.
- Olson thanks all the board members for meeting in February, March and April due to everything that was going on with the State.

MOTION by Ferguson to have the Annual Board meeting on July 22, 2019: second by Hill; voice vote; motion carried.

Schoenrock announced that this would be Sorge's final meeting due to her term coming to an end, and thanked her for her six years of being on the Governing Board.

NEXT BOARD MEETING

The next Board meeting will be held on July 22, 2019 at 1:00 p.m. at the Blue Rivers Area Agency on Aging administrative office.

PUBLIC COMMENTS

There were no public comments.

MEETING ADJOURNED at 1:56 pm.

Tracie Fessler

Recording Secretary