

# **BLUE RIVERS AREA AGENCY ON AGING GOVERNING BOARD**

## **Minutes**

March 25, 2019

The regular meeting of the Governing Board of Blue Rivers Agency on Aging was called to order at 1:00 p.m. at Blue Rivers Area Agency on Aging, 103 Eastside Blvd., Beatrice, NE.

Board members present: Schoenrock, Krueger, Braun, Ferguson, Douglass, Gakle, Nieveen, Seitz, Sorge, Speth, Hill, Hall, Ward and Hedges

Blue Rivers Agency on Aging staff members present: Zoe Olson, Executive Director, Carla Frase, Fiscal Officer, Tracie Fossler, Administrative Assistant and Kathy Erickson Home & Community Options Manager.

Schoenrock Chair, presided over the meeting and Fossler recorded the minutes.

**MOTION** to accept the agenda by Braun; second by Douglas.

**ROLL CALL VOTE** 14 yay, 0 nay; motion carried.

**MOTION** to approve the consent agenda by Ferguson; second by Hall; voice vote; motion carried.

### **FINANCIAL INFORMATION**

Frase distributed financial reports for the eight-month overview of FY19 to date covering July 1, 2018 to February 28, 2019. Frase is working on the Budget Revision which is due May 15, 2019 due to the revised reservation table for FY19 from SUA issued on January 11, 2019.

**DISCUSSION** was held on additional funding contained in the revised reservation table. Douglass suggested asking Pat Meyer for an opinion in case issues arise in the future. Schoenrock was in agreement.

**MOTION** to accept the financial report by Krueger; second by Sorge; voice vote; motion carried.

### **APPROVAL OF FY20-23 AREA PLAN**

Olson presented the board with the FY20-23 Area Plan that will be submitted. Schoenrock will sign off on the FY20-23 Area Plan before it is submitted, and again after the final approval. All board members will then receive a bound copy.

**MOTION** to accept the FY20-23 Area Plan by Ferguson; second by Ward.

**ROLL CALL VOTE** 14 yay, 0 nay; motion carried.

## **EXECUTIVE DIRECTOR'S REPORT**

- Olson reported that the Senior Day at the Capitol on February 26, 2019 went well. She met with Senator Brandt and Senator Dorn. Olson asked them to go along on some home visits in the future so they can get a look at what Blue Rivers Area Agency on Aging does and both were very receptive to the idea. The challenges with receiving our funding in a timely manner from the State Unit was discussed with all senators in attendance at meetings.
- Olson reported LB468 is the priority bill for the Health and Human Services Committee this term.
- Olson reported the software NAMIS is going to be replaced with new software in the future. It was going to be ready to use starting July 1, 2019, but there has been a delay caused by bidding process irregularities.
- Olson reported that the Monitoring Visit response is back. There is one corrective action item to be addressed by May 1, 2019. There will be new policies written and given to the board for their approval.
- Olson reported that the financial software that we are currently using is too large for what we need it to do. It is approximately 20 years old and costs \$4,000 a year to re-license plus extra for additional items. The staff is exploring changing to QuickBooks.
- Olson reported that nutrition sites are taking orders for shelf stable meals in accordance with our disaster plan. Sites were shut down several days due to the severe weather and flooding. The shelf stable meals could be used on days like those or in the case of a disaster. Participants are being offered seven shelf stable meals (one meal per day). All meals meet one-third of the daily requirements and have a shelf life of six to nine months. The meals will be offered annually in April and October.
- Olson reported that nutrition sites are exploring the idea of providing a summer lunch programs for children. This would be for communities in which there are no other options for children to get a meal.
- Olson reported that the Diller Senior Center closed as of March 1, 2019. The manager retired and with the low number of congregate meals served, it was decided to expand home delivered meals in the community.
- Olson reported that all employees will be receiving an evaluation review in by April 25. Results of the review will determine the rates of raises.
- April 7 – 13, 2019 is Public Transit Week. April 12, 2019 Beatrice Ford Lincoln will be holding a Driven to Give event to raise money toward a new bus for Beatrice. Nebraska City is having a raffle to raise money towards a new bus for Otoe County.
- Olson reported that she will be attending the NTAP Roadeo in Palm Springs, CA in May. Two of the three Nebraska drivers are from Blue Rivers AAA Public Transportation. Marvin Baden from Hebron placed first in the statewide competition and Carol Graham from Syracuse placed third. Olson will help judge the national competition.

**MOTION** by Nieveen to have the next board meeting on April 29, 2019: second by Ferguson; voice vote; motion carried.

**NEXT BOARD MEETING**

The next Board meeting will be held on April 29, 2019 at 1:00 p.m. at the Blue Rivers Area Agency on Aging administrative office.

**PUBLIC COMMENTS**

There were no public comments.

**MEETING ADJOURNED** at 2:10 pm.

*Tracie Fessler*

Recording Secretary