

## **Blue Rivers Area Agency on Aging Governing Board**

### **Minutes**

**July 31, 2023**

The regular meeting of the Governing Board of Blue Rivers Area Agency on Aging, 103 Eastside Blvd., Beatrice, NE and also available via Zoom was called to order at 1:00 pm.

Board Members present: Schoenrock, Gakle, Crownover, Douglass, Haskell, Hill, Krueger Pohlman, Seitz, Swenson and Weiss

Board Members absent: Haxby and Harkendorff

Blue Rivers Area Agency on Aging staff present: Frase, Williams, Neemann, McKeever, Fossler

Public Guests: none

Schoenrock chair, presided over the meeting and Fossler recorded the minutes.

**MOTION** to accept the Consent Agenda and Meeting Minutes May 22, 2023 by Weiss; second by Gakle; voice vote; motion carried.

#### **TRANSIT REPORT – DOUG NEEMANN, TRANSIT MANAGER**

A copy of the Transit report was distributed to all members prior to today's meeting via email. Doug gave an overview of the contents of the report.

**MOTION** to accept the Transit Report by Douglass; second by Crownover; voice vote; motion carried

#### **5311 SITE VISIT FOLLOW UP REPORT, FINDINGS & APPROVAL – DOUG NEEMANN, TRANSIT MANAGER**

A copy of the 5311 Site Visit Follow-up Report Findings was distributed to all members prior to today's meeting via email. Doug went over the results.

**MOTION** to accept the 5311 Site Visit Findings Follow-up Report by Krueger; second by Seitz; voice vote; motion carried.

#### **NUTRITION REPORT – CARMEN MCKEEVER, NUTRITION MANAGER**

A copy of the Nutrition Report was distributed to all members prior to today's meeting via email. Carmen gave an overview of the contents of the report. McKeever also showed the board members the new tray sealers that were purchased with ARPA Funds for four of our senior centers. The tray sealer will seal trays of food that can be saved in the freezer for a longer time than the meals being frozen in the Styrofoam containers. The trays of food will be used for people needing weekend meals, in cases of disaster, etc. McKeever demonstrated how they will work.

**MOTION** to accept the Nutrition Report by Weiss; second by Douglass; voice vote; motion carried.

#### **CHOICES UNIT – HOME AND COMMUNITY OPTIONS – VERJEAN NOOJIN, CHOICES MANAGER**

A copy of the Home and Community Options report was distributed to all members prior to today's meeting via email. Carla gave an overview of the contents of the report due to Verjean being gone.

**MOTION** to accept the Home & Community Options Report by Gakle; second by Douglass; voice vote; motion carried.

#### **FINANCIAL REPORT – BETH WILLIAMS, FISCAL OFFICER**

A copy of the Fiscal Report was distributed to all board members prior to the meeting. Beth explained the figures on the reports.

**MOTION** to accept the financial report by Krueger; second by Seitz; voice vote; motion carried.

**MOTION** to accept the May & June 2023 Bills by Weiss; second by Douglass; voice vote; motion carried.

#### **UNITS OF SERVICE FY23 – CARLA FRASE & BETH WILLIAMS**

A copy of the Units of Service for FY23 was distributed to all members via email. Frase and Williams went over the information.

#### **ENGAGEMENT OF AUDITOR – BETH WILLIAMS, FISCAL OFFICER**

Our new Auditors will be MMGL out of Grand Island. They currently work with another Nebraska AAA. They will be here at the end of August.

#### **EXECUTIVE DIRECTOR'S REPORT – CARLA FRASE, EXECUTIVE DIRECTOR**

The Executive Director's notes were distributed to all members via email. The following are highlights of her report.

- May 23 – Attended Table Rock Picnic in honor of Older American's Month
- May 25 – Olmstead Advisory Zoom Meeting
- May 30 – TCM/Service Coordination Directors Meeting
- June 1 – NIRMA Monthly Roundtable: Specific requests for Accommodation
- June 1 – Legal Services Training w/Chuck Bentjen, all staff requested to participate w/topic: Collections and Debtors Rights
- June 1 – Met w/Thomas Sharts, Grant writer, laid out contract, met the Leadership team, gave list of requests to peruse, which was sent the next day: Organization Chart, Brochure, Area Plan History/annual budget, audit statements, site locations, service narratives and number of volunteers.
- June 5 – NELRD check in call
- June 5 – Action Committee Meeting
- June 6 – Met Fairbury Public Works Committee to renegotiate our lease with the City regarding use of Fairbury Community Building. Asked for a reduction from \$30/day usage fee to \$20/day, they agreed to meet in the middle at \$25/day
- June 7 – HHS Region 7 virtual office meeting
- June 7 – Met w/Amber Anderson regarding Health insurance
- June 9 – APS/AAA Systems Meetings
- June 12- Title XX & MedWaiver Services changes
- June 12 – Nursing Facility Call, Webex
- June 12 – RBC Meeting, via zoom Digital Equity, SE Nebr. Broadband
- June 13 – Thank LLP Conference Call
- June 12 – Discuss Radio Show talking points on Elder Abuse
- June 14 – KWBE To your Health Radio Show on Elder Abuse w/Verjean
- June 14 – Monthly CM/Waiver Meeting
- June 15 – Community Health Needs Assessment @ Beatrice Community Hospital
- June 20 – Ne4a Meeting @ Aging Partners
- June 22 – Proposed updates to ACL's Older Americans Act Regulations
- June 23 – Met w/staff on Nebr. City meals
- June 23 – Twin Rivers to sign off on three cars
- June 27 – Traveled to Nebr. City, observe Care Manager w/new client for Respite and current client in programs, closed old BRAAA/WOTA account @ Premier Bank
- June 28 – Build agenda for Ne4a July 11<sup>th</sup> meeting.
- June 28 – CIMP Q & A for Service Coordinators
- June 29 – Olmstead Advisory Meeting
- July 10 – July MAC Workgroup meeting

- July 11 – Ne4a Meeting, via zoom
- July 11 – AD&TBI Waiver meeting – TCM/Service Coordinators
- July 13 – July Nutrition Coordinators Meeting
- July 18 – Met in Nebr. City w/Darcy Carpenter re: senior meals program.
- July 18 – Met via zoom w/Thomas Sharts regarding list of grants available, any new resources, materials needed, theme for meals program
- July 20 – Traveled w/Care Manager to observe new client assessment in Table Rock
- July 20 – RBC Meeting, final draft of SE Regional Digital Equity Plan.
- July 24 – ADRC Leadership Team
- July 25 – Interview w/Public News Service, regarding a sound bite on Aging issues in our area, will be on the radio local and could be picked up by several stations statewide.
- July 26 Met w/Granite Agency regarding the possible consolidation of internet/phone service and possible cost savings after an analysis of current billings/services of Agency
- July 27 Directors met w/Penny Clark, Interim Director of SUA regarding duties of State Advisory Group

Future Meetings:

- August 1 – meet w/Deshler Mayor regarding renegotiation of City of Deshler contract for Center
- August 2 – HHS Region 7 Virtual Office hours, via zoom
- August 8 – Ne4a Meeting
- August 9 – Care Management/AD Waiver Meeting In-house
- August 10 – Meet w/NDOL to collaborate on Senior Community Service Employment Program
- August 15 – AD/TBI Waiver, TCM/Service Coordinators
- August 16 – All Day Elder Justice Training via zoom
- August 22 – Advisory Council Meeting at Beatrice Senior Center

**MOTION** to accept the Director’s Report by Haskell; second by Weiss; voice vote; motion carried

**NEXT GOVERNING BOARD MEETING** will be on Monday September 18, 2023 at 1:00 p.m. at Blue Rivers Area Agency on Aging, 103 Eastside Blvd., Beatrice and via Zoom.

**MEETING ADJOURNED** at 2:36 p.m. by Schoenrock.

RECORDING SECRETARY

*Tracie Fosler*